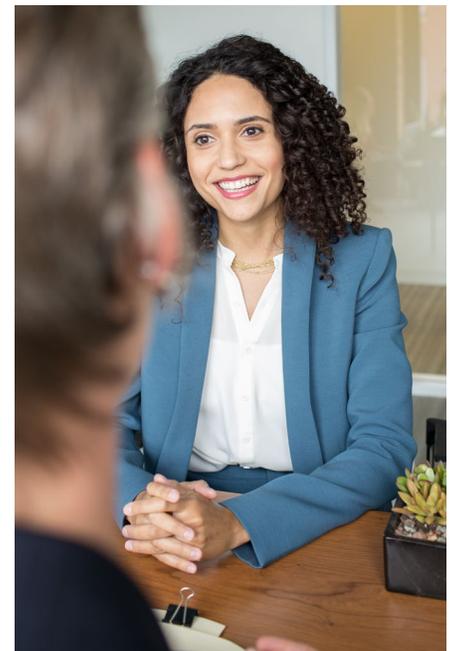


Successful Return-to-Work: How to implement your program.

Embracing the principle of Successful Return-to-Work (SRTW) at your company is a first step toward realizing the many benefits such programs can provide to your employees and your business. Taking the steps outlined here can help you translate your ideas into actions.

Check all the boxes to establish your program.

- Become familiar with our sample program template and learn the fundamentals of SRTW**
 - To access the template shown below, log into MyLossControlServices.com, go to Resources > Loss Control Programs > Return-to-Work Program. The link to the template is next to #2. (To sign up for the site, visit MyLossControlServices.com/register.)
 - For best results, open the interactive PDF and download it to your computer or other device before navigating its pages. Otherwise, your browser settings may prevent optimum use. Then, explore all seven (7) tabs to get an idea of how your program might work.
 - Choose whether you want to: 1) adopt the ready-to-use sample program, or 2) customize a program to meet your company's needs, using the editable Word document we provide.
- Set up procedures for prompt reporting**
 - Set up an internal procedure for the prompt reporting of all work-related injuries by employees and supervisors, including the use of Nationwide's Nurse Triage Hotline, when appropriate. This service helps your company respond on the "day of injury," a potentially critical point for influencing medical care and enabling a Successful Return-to-Work.
 - Make it company policy also to report all workers' compensation claims immediately to the Nationwide Claim Services Center.



With the resources we provide, you're halfway toward having a program in place.

RETURN-TO-WORK PROGRAM TEMPLATE HOME PAGE

You'll find this easy-to-use program template on MyLossControlServices.com.

SUCCESSFUL RETURN-TO-WORK	RETURN-TO-WORK PROGRAM BASICS	ROLES AND RESPONSIBILITIES	BEFORE AN INJURY OCCURS	TRAINING YOUR STAFF	WHEN AN INJURY OCCURS	GLOSSARY OF PROGRAM FORMS
<p>What is Successful Return-to-Work?</p> <p>One best practice every business should adopt is implementation of a return-to-work program that helps injured workers get back to meaningful work as soon as medically possible. At Nationwide, we call this Successful Return-to-Work (SRTW), and many of today's leading companies are using it to integrate both occupational and non-occupational injuries into a comprehensive disability management strategy.</p> <p>We invite you to use this interactive guide as the framework for your company's return-to-work program, including steps you can take both before and after an injury occurs to help facilitate positive outcomes for your employees and your business.</p>						

Create a medical provider panel for treatment of injured employees

- If your state permits, establish a medical provider panel and build relationships with authorized treatment providers familiar with workers' compensation. (For more information, see our **Workers' Compensation Toolkit** and **Nationwide Medical Provider Referral System** directory.)

Develop your company's list of transitional-duty task ideas

- In the BEFORE AN INJURY OCCURS tab, locate the **Transitional-Duty Task Ideas form**, and ask the appropriate supervisors in your company to complete the form and return it to you.

Advise employees of your program via bulletin boards and onboarding materials

- From the BEFORE AN INJURY OCCURS tab, download an **Employee Notice: Availability of Transitional Work poster** and customize it with your company information.
- Place copies of the poster on bulletin boards next to the poster that lists contact information for reporting workers' compensation claims to Nationwide.

Train your employees on your program

- See the TRAINING YOUR STAFF tab for guidelines on how to train your employees on how your Return-to-Work Program works,
- To illustrate the benefits of SRTW, show the "Sam's Story" video on the Return-to-Work Program page on MyLossControlServices.com.

Use your program and make changes, as needed.

While implementing a program is great, the real evidence of success appears at the time of a workplace injury. When an employee gets hurt, use the forms found in the WHEN AN INJURY OCCURS tab to put your program into action and work closely with the Nationwide Claims team and authorized treatment provider.

Review your program annually and make changes to ensure it remains accurate and relevant. Get feedback from injured employees who return to work and their supervisors with the goal of continuous improvement.



Incorporating feedback from employees helps to continually improve your program.

Providing solutions to help our members manage risk.®

For your risk management and safety needs, contact Nationwide Loss Control Services: 1-866-808-2101 or LCS@nationwide.com.