



Job hazard analysis tool

Job hazard analysis (JHA) is a procedure utilized to analyze, identify hazards and implement controls related to job steps / processes. Use this self-inspection tool to help your business evaluate tasks, workplace hazards and appropriate controls on actual and potential jobs.

Company Name:	Location:	Date:
Jobsite:		
Department:	Supervisor's Name:	Completed By:
Reviewed By:	Date Approved:	Revision Date(s):
Define Task:		
Sequence of Job Steps (Tasks)	Identify Hazards (Actual and Potential)	Appropriate Controls (Mitigate Hazards and Communicate)
Step #1:		
Step #2:		
Step #3:		
Step #4:		
Step #5:		
Step #6:		
Required Standard Operating Procedures:		
Required Tools/Equipment:		
Required Training/Competency:		
Required Personal Protective Equipment (PPE):		