



Water Mitigation - Closing Checklist

Is your project protected from water damage after hours or on the weekend? Water damage is quickly becoming a leading cause of loss on the jobsite. Many of these losses happened when jobsites are unoccupied. This checklist was designed to help you identify and mitigate potential high-risk areas before you leave the job for the night, weekend or extended shutdown period.

Company:				Person:			
Jobsite:				Date/Time:			
Weather Event(s) Forecasted:							
Yes	No	N/A	Water Intrusion:	Yes	No	N/A	Interior Water Leakage:
			Roof accesses closed and sealed				Recently modified water or drain connections inspected/tested
			Gutters secured and cleared of debris				Emergency contact numbers posted
			Drains inspected and cleared				All valve rooms and water shutoffs identified with signage and maps posted
			Temporary downspouts/drainage have been installed as needed				Boiler/valve rooms inspected
			Building envelope sealed, inspected and prepared for inclement weather				Pipes insulated from freezing temps <ul style="list-style-type: none"> ▪ Building heat is on ▪ Supplemental heating devices available
			Floor penetrations and path of water addressed				Have low point drains for dry pipe sprinkler systems been opened and checked for condensation and drained prior to cold weather
			Site drainage assessed and free of construction debris				Leak detection/moisture sensing equipment in place and active for off-duty hours
			Erosion control and runoff assessed				Water damage response equipment on site
			All water susceptible construction materials secured off the floor surfaces	Site-Specific Notes:			
			Backup generators fueled and available				
			Sump pumps tested and powered on				
			Sandbags or water barriers available if flooding is anticipated?				
			Snow removal equipment available				
			High value/susceptible building components or equipment covered				
			Irrigation systems protected against freezing				
			De-watering pumps active? Pump watch in place				